

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting October 10, 2018

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance and a moment of silence for all the victims of the 911 tragedy.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2017
- Published in the Howell Times on December 23, 2017
- Filed written notice with the Township Clerk on December 14, 2017
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, Stalling, and Acampora all in attendance.

It was noted that there were three (3) members of the public in attendance. These three members included our accountant, Barry Osborn, and auditor, Robert Elliott.

Chairman Scarlato turned the meeting over to Mr. Osborn and Mr. Elliot to discuss the 2017 audit. This is the first year that we have employed Mr. Elliott's services to audit the report prepared by Mr. Osborn. Mr. Elliott reported that all the Board's records that he reviewed were in excellent order and the Board's financial position is very sound. He will make final adjustments to the audit report and will forward the final audit to Clerk Acampora when completed. The Board thanked with Mr. Osborn and Mr. Elliott for the continued support and assistance.

Administering the Oath of Office:

Due to the resignation of Chief Thomas Connelly, Chairman Scarlato sworn in Assistant Chief William Gotto to the position of Chief. He was accompanied by his wife Debbie and daughter Meghan.

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A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to forgo the reading of the previous month's meeting and approve the minutes that were posted to the Board's website. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
witmer public safety	\$ 2,563.90
glatfelter specialty benefits \ mt bank	\$ 20,260.00
liberty mutaul insurance	\$ 3,058.69
bobs uniform shop	\$ 861.20
new jersey american water	\$ 3,480.64
verizon	\$ 183.78
taylor oil	\$ 571.63
optimum	\$ 168.79
edwards tire	\$ 734.68
van wickle auto supply	\$ 308.45
chris maher	\$ 378.21
commonwealth of mass	\$ 1.50
savelives	\$ 89.00
net link	\$ 199.00
tt coast	\$ 65.00
cit	\$ 97.00
vfis	\$ 4,733.00
nfpa	\$ 93.50
TOTALS	\$ 37,847.97

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – Yes
Bailey – Yes
Stalling - Yes
Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

None

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Received

Narcan prescription and letter from Howell Twp. Medical Director
Amboy Bank – Government Institution Deposit letter
Fire Bureau monthly reports
Access Health Care 2019 Schedule of costs for physicals

COMMITTEES

Executive Board

Meeting attended by Commissioner Bommer - progress.
Still working on completing the work on the radio towers
Next Executive board meeting will be held on 10/25/18.
Next Joint Board will be held on 12/6/18.

Chief's Report

Chief Gotto submitted vehicle reports and call reports.
He stated that since we have received the Narcan prescription from the medical director, we will have the final Narcan training on 11/7/18. It was noted that the purchaser will order Narcan from the vendor.

Chief Engineer

Chief Engineer Gilsenan was not at the meeting.
Chairman Scarlato stated that Ladder 490 will be sent to Fire and Safety for annual maintenance and UL testing from 10/22 – 11/2/18. An entire list of services to be performed was provided to the Board and the line officers.
The Board has also asked the vendor to provide additional price quotes for upgrades that the Board would like to have done to the ladder. The Board will review the price to determine if the upgrades are viable.
Chairman Scarlato also stated that the diesel and gasoline tanks need to be serviced, as one of the nozzles is leaking. Charles Hoffman and Sons will be contacted to see if he can come service the pumps.

Purchaser

Commissioner Bailey stated that he will order the Narcan.
All EMS supplies have been ordered.
6 – lengths of 3” yellow hose has been ordered.
Chief Gotto followed-up on if the quick vent saw had been ordered and Commissioner Bailey stated he is working on it.
Chief Gotto requested to purchase the following products:

- Office printer not to exceed \$250
- Desk for radio room not to exceed \$500
- 3 pairs of bolt cutters not to exceed \$500
- 6 – smooth bore nozzles at a cost of \$433 each (total 2,598)

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- Ice rescue equipment - \$3,600
- White officers helmet - \$400

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase all of the above stated equipment at the values set forth. Motion passed unanimously by the Board.

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution #10092018-10 – Resolution Authorizing Line Item Transfers Pursuant to NJSA40A:14-78.9. A roll call vote was taken with the following result:

Scarlato – Yes
Bommer – Yes
Stalling – Yes
Bailey – Yes
Acampora – Yes
By a unanimous vote of 5-0, the resolution passed.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution #10092018-11 – Resolution Certifying Compliance with NJSA 40A:5A-17, Board of Fire Commissioners of Fire District No. 4, Township of Howell. A roll call vote was taken with the following result:

Scarlato – Yes
Bommer – Yes
Stalling – Yes
Bailey – Yes
Acampora – Yes
By a unanimous vote of 5-0, the resolution passed.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution #10092018-12 – Resolution Accepting Annual Audit and Authorizing Publication of Synopsis pursuant to NJSA 40A:5A-16 and NJSA 40A:14-89. A roll call vote was taken with the following result:

Scarlato – Yes
Bommer – Yes
Stalling – Yes
Bailey – Yes
Acampora – Yes
By a unanimous vote of 5-0, the resolution passed

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GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to accept the resignation of Chief Thomas Connolly. Motion passed unanimously by the Board.

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 27,133.83
INTEREST	\$ 4.49
TRANSFER	<u>\$ 35,000.00</u>
SUB-TOTAL	\$ 62,138.32

NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 37,847.19</u>
CLOSING BALANCE	\$ 24,290.35

SAVINGS ACCOUNT

OPENING BALANCE	\$2,006,004.29
DEPOSIT	\$ 210,912.75
INTEREST	<u>\$ 802.56</u>
SUB-TOTAL	\$2,217,719.60
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 35,000.00</u>
CLOSING BALANCE	\$2,182,719.60

PAYROLL ACCOUNT

OPENING BALANCE	\$ 23,652.67
TRANSFER	\$
INTEREST	<u>\$ 8.62</u>
SUB-TOTAL	\$ 23,661.29
PAYROLL	\$ 8,625.51
FEES	\$ 4,301.93
FEES	<u>\$ 126.60</u>
CLOSING BALANCE	\$ 10,607.25

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The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There was with one (1) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:20 hours.

Respectfully submitted:



Michael L. Acampora
Clerk